

# South Coast Alliance for Transport and the Environment (SCATE)

## Campaign Support Officer

- **Part-time, 10 hours a week**
- **1 year fixed term contract** (subject to extension if funding can be found)
- **Salary: £24,000 pro rata**
- **Home based**
- **Closing date: 10am, Monday 7 December**

We're looking for a highly motivated, creative and innovative person who cares passionately about sustainable transport and the environment to raise the profile of SCATE and our core values. This person will be good at engaging, inspiring and influencing people along the south coast who can help drive forward our agenda. You will help us function more effectively, by helping to deliver our priorities as set out in the workplan.

Initially, and as a minimum, this will involve:

- Promoting SCATE and our key messages using our various communication channels and through liaison with our supporters
- Sourcing, producing and publishing content for social media and the website, including visual resources
- Maintaining support lists, Google groups, responding to queries and other administrative duties
- Supporting Executive Committee meetings
- Helping to organise the annual conference

We're looking for someone who:

- Is highly motivated and able and willing to work independently
- has good communication skills
- is able to write engaging and creative copy for a variety of channels and formats
- has experience of creating memes and other visual content
- has experience of social media
- has good computer skills
- has excellent organisational and time management skills
- has knowledge and experience of campaigning
- has a broad understanding of planning, transport and environmental issues.

The person appointed will be on a fixed term contract for one year subject to extension if more funding can be found. Flexible working is expected, to suit work requirements and personal circumstances, but averaging 10 hours a week. The person will need to work from home using their own equipment, but should be able to access central Brighton for meetings on an occasional basis.

Apply to Chris at Transport Action Network, [jobs@transportactionnetwork.org.uk](mailto:jobs@transportactionnetwork.org.uk), enclosing your c.v. and a statement outlining why you are suited for this job. Please provide the names of two people who can be approached for a reference. Interviews will take place week beginning 14 December (using video conferencing)